

# EJRP Summer Full Day Camps 2026: Registration Checklist

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**BEFORE JAN 23 (Essex/Westford residents with participation credits):**

**BEFORE FEB 16 (Essex/Westford residents WITHOUT participation credits):**

**BEFORE MARCH 4 (Non Residents):**

- Review EJRP Summer Full Day Camps Brochure and familiarize yourself with the registration process.
- Consult a calendar and make a plan for which weeks and camps you intend to register for.
- Verify your EJRP account- ensure that you can log in, that your address is correct, and that all family members are listed. If you have not done any EJRP Programming since September 2025, you will need to create an account. <https://www.registration.ejrp.org/essexjunction>
- Update your child's grade in your account to reflect the grade they will be in NEXT SCHOOL YEAR (2026-2027).
- Complete the online **EJRP Summer Full Day Camps: Licensing Information Prerequisite** form for each child you are intending to enroll. This step **MUST** be completed by **Friday, January 23** in order to proceed with registration for families with participation credits.

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**ON JANUARY 28 (Essex/Westford residents with participation credits ONLY):**

- The primary household email will receive an email on **Wednesday, January 28** informing you of your eligible registration date and all relevant details. Thoroughly read that email and mark your calendar.
  - REMINDER: If you did not complete the online **EJRP Summer Full Day Camps: Licensing Information Prerequisite** form for each child, you will not receive this email and will not be able to complete registration.

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## ON YOUR ELIGIBLE REGISTRATION DATE:

**Essex/Westford residents with participation credits- Before Feb 13, check email**

**Essex/Westford residents WITHOUT participation credits- Feb 16**

**Non Residents- March 4**

- Log In <https://www.registration.ejrp.org/essexjunction>
- On the Programs page, search the camp(s) you are hoping to register for.
  - City of Essex Junction Residents- Camp Maple Street (Grades 1-6), Camp REACH at Fleming (Grades 1-5), Camp Nova (Grades 7-8)

- Town of Essex and Westford Residents- Camp Discovery (Grades 1-6), Camp REACH at Founders (Grades 1-5), Camp Nova (Grades 7-8)

Select the child you are intending to register, then proceed and select the weeks. You will be able to see if the weeks are available or on a waitlist. If you intend to enroll in multiple camps, you will need to do one at a time, then everything will be in your shopping cart for checkout.

Once all weeks are in your shopping cart, you will need to select a payment option (pay in full or the 4 installment payment plan with 25% due upfront) and payment method.

- Families with an active subsidy authorization on file will not be charged upfront

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### **AFTER COMPLETING REGISTRATION:**

Verify that the transaction completed and that you got an emailed receipt.

Families that Receive Subsidy- immediately send the list of dates to your case worker at Childcare Resource and tell them your child needs a Full Time certificate for:

<b>Camp Name:</b>	<b>Certificate Name</b>
Camp Maple Street (Grades 1-4)	Rec Kids at Maple Street Park
Camp Maple Street (Grades 5-6)	Rec Kids at ADL Middle School
Camp REACH at Fleming	Rec Kids at Fleming
Camp REACH at Founders	Rec Kids at Founders
Camp Discovery (Grades 1-3)	Rec Kids at Essex Elementary
Camp Discovery (Grades 4-6)	Rec Kids at Essex Middle School
Camp Nova	Rec Kids at ADL Middle School